ENPI/SEIS SOUTH - OVERVIEW TIME TABLE OF PROJECT ACTIVITIES

Year: 2013

Semester: Sem.3, Sem.4
Quarter: Q1, Q2, Q3, Q4, Q1
Months: November, December, January, February, March, April, May, June, July, August, September, October, November, December, January, February
Weeks: 45 46 47 48 | 49 50 51 52 | 1 2 3 4 5 | 6 7 8 9 | 10 11 12 13 | 14 15 16 17 | 18 19 20 21 22 | 23 24 25 26 | 27 28 29 30 31 | 32 33 34 35 | 36 37 38 39 | 40 41 42 43 44 | 45 46 47 48 | 49 50 51 52 | 1 2 3 4 5 6 | 7 8 9 10

1 Data and Indicators
- Meeting of the indicator working group — M (week 10), M (week 42), M (week 10)
- 1.1 Develop methodological guide (factsheets) incl. translation — O (week 10)
- 1.2 Populating H2020 indicators — X (week 21), X (week 10)
- Organise national workshops/trainings — TOR, TN-DZ, JO-LB, EG, IL-PS, MA
- 1.3 Development of indicator assessment — O (week 10)
- 1.4 IMS population with first H2020 Indicators

2 Thematic support - Data/statistics development
- 2.1 Water accounting (jointly with UNSD) *TBD*
- 2.2 Waste statistics (jointly with Eurostat) / H2020 CB/MEP *TBD*
- 2.3 Establishment of PRTR — X (week 21)

3 Data flows - Infrastrucure
- IT working group — M (week 10), M (week 37)
- 3.1 Setup reporting mechanism
- 3.2 Data structure definition and design, incl. QA/QC — Review
- 3.2 Creating and populating dataset in agreed structure (nat) — X (week 10), O (week 18)
- 3.3 Data delivery — X (week 5), X (week 10), O (week 18)
- 3.4 Data processing — X (week 10), X (week 21), X (week 10)

4 Country activities
- 4.1 Elaborate detailed per-country plan of action- SEIS roadmap — O (week 4)
- 4.2 Support implementation of per-country plan of action - SEIS roadmap (TA) — X (week 10), O (week 38)

5 Assessment
- 5.1 Preparation Biennial synthesis progress report — X (week 10), X (week 21), O (week 24)
- 5.2 Country assessment/country profile — X (week 10), X (week 21), O (week 24), X (week 10)
- 5.3 Translations (FR, AR) and dissemination — O (week 27)
- 5.4 Dissemination
- 5.5 Preparation to H2020 5 year report

6 Communication
- 6.1 Cookbook — O (week 17), O (week 42)
- 6.2 Newsletter and articles — O (week 50), O (week 25), O (week 47)
- 6.3 ENPI-SEIS Brochure — O (week 6)
- 6.4 Web site update
- 6.5 Inputs to other relevant newsletters (H2020, UNSD, etc.) — O (week 50), O (week 6), O (week 25), O (week 38), O (week 50)

7 Networking and management
- 7.1 Annual Steering Committee meeting — SC (week 46), SC (week 37)
- 7.2 Meeting RMR sub-group — M (week 21)
- 7.3 Coordination with MAP/Eurostat/UNSD/UNECE/UNESCWA — MEDSTAT Director Committee
- UNEP/MAP key events — RAC-NFP meetings, MAP-NFP meetin, COP

Legend:
- Rolling activity
- Rolling activity with specific country involvment
- Key event or milestone
- Key event from regional Partners
- O — Output/deliverable
- M — Meeting
- X — Milestone
- SC — Steering Committee

ENPI/SEIS SOUTH - OVERVIEW TIME TABLE OF PRO...

	2014									
Semester	Sem.5				Sem.6					
Quarter		Q2			Q3			Q4		
Month	March	April	May	June	July	August	September	October	November	December
Week	11 12 13 14	15 16 17 18	19 20 21 22 23	24 25 26 27	28 29 30 31 32	33 34 35 36	37 38 39 40	41 42 43 44 45	46 47 48 49	50 51 52 53

Data and Indicators
- Meeting of the indicator working group
- Develop methodological guide (factsheets) incl. translation
- Populating H2020 indicators — o (week 15)
- Organise national workshops/trainings
- Development of indicator assessment — o (week 24)
- IMS population with first H2020 Indicators

Thematic support - Data/statistics development
- Water accounting (jointly with UNSD) *TBD*
- Waste statistics (jointly with Eurostat) / H2020 CB/MEP *TBD*
- Establishment of PRTR — o (week 15)

Data flows - Infrastrucure
- IT working group
- Setup reporting mechanism
- Data structure definition and design, incl. QA/QC
- Creating and populating dataset in agreed structure (nat)
- Data delivery — o (week 15)
- Data processing

Country activities
- Elaborate detailed per-country plan of action- SEIS roadmap
- Support implementation of per-country plan of action - SEIS roa... — o (week 15)

Assessment
- Preparation Biennial synthesis progress report
- Country assessment/country profile
- Translations (FR, AR) and dissemination
- Dissemination
- Preparation to H2020 5 year report — x (week 15), o (week 24)

Communication
- Cookbook
- Newsletter and articles — o (week 24)
- ENPI-SEIS Brochure
- Web site update
- Inputs to other relevant newsletters (H2020, UNSD, etc.)

Networking and management
- Annual Steering Committee meeting
- Meeting RMR sub-group
- Coordination with MAP/Eurostat/UNSD/UNECE/UNESCWA
- UNEP/MAP key events

Rolling activity
Rolling activity with specific country involvment
Key event or milestone
Key event from regional Partners
Output/deliverable
Meeting
Milestone
Steering Committee